



THE UNIVERSITY *of* EDINBURGH

Academic Promotions Process

December 2019

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Agenda

- Academic promotions process overview
- Hints and Tips
- Questions





Academic Promotions Panel Process Overview

What needs to be submitted for a Grade 10 Professorial chair promotions case:

- Relevant Job Matching Form (separate matching forms for clinical promotions cases)
- Full CV and Publications List
- Summary CV (Compiled on template)
- Referee Nomination Form

All forms need to be submitted by the local Deanery submission date.



Academic Promotions Panel Process Overview

Academic Promotions Process

Stage 1:

In September each year your DoPs are provided an outline of the timeframes for cases to be submitted to the college academic promotions panel.

Stage 2:

Roughly the end of October/Beginning of November is when any promotions cases need to be submitted to your local deanery/school contact.

Stage 3:

Following the submission date the central HR Operations team will compile all the paperwork and send out the requests to your nominated referees..



Academic Promotions Panel Process Overview

Stage 4:

The College Promotions Panel is held in roughly March each year. The panel consists of:

Prof. Moira Whyte	Head of College, CMVM
Prof. David Argyle	HoS, Dick Vet
Prof. Mike Shipston	HoD, BMS
Prof. Hilary Critchley	HoD Clinical Sciences
Prof. Sarah Cunningham-Burley	HoD MGPHS
Prof. Eleanor Riley	Director of Roslin
Dr. Geoffrey Pearson	Non Prof. member
Dr. Fanney Kristmundsdottir	Equal Ops member
Prof. Aziz Sheikh	Centre for Medical Informatics (IGMM)
	Representative from another College
	Union Representative, UCU

Stage 5:

Decisions are provided in writing following the meeting.

Stage 6:

If your case is successful at this stage then your case will be forwarded to be heard at the Central University promotions panel.



Academic Promotions
Panel Process Overview

Stage 7: Central University Promotions Panel held.

Stage 8: Outcomes provided from the panel.

Stage 9: Potential for appeal.



Academic Promotions Hints & Tips

Hints & Tips

- Make sure you read the academic grading profiles and the understand the academic matching criteria.
- Speak to someone who has already been through the process to gain their experience of the process.
- Points the panel will be looking for:
 - Personal Chair**
 - ❖ Outstanding achievement in research and scholarship
 - ❖ International recognition of achievements
 - ❖ Academic leadership



Any questions?

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