

In Case of Emergency



On hearing a Fire Alarm: On hearing a continuously sounding fire alarm (🔊: ~~~~~), be guided by an event organiser or other member of staff, or proceed directly on your own initiative, and leave the building immediately by the most direct route indicated by various white-on-green exit directional signs distributed throughout the building, and proceed directly to the *Evacuation Assembly Point*, which for Chancellor's Building is around the totem (sign) for Car Park 1E, standing well back from the edge of the road and clear of entrances to and exits from buildings. Lifts must not be used when the fire alarms are sounding continuously.

If the alarm sounds only intermittently (🔊: - - - - -), it is a signal that a smoke detector or break glass panel in adjacent part of the building has been activated, but there is no immediate threat to the area where you are currently located. No action need be taken at this stage, but you should be prepared to evacuate if the situation escalates.

Fire alarm signals and actions to be taken in the event of a fire emergency are described on the blue and white *Fire Action Notices* displayed throughout the building.

The event organiser will tell you if any fire alarm tests are scheduled during your visit.



People with Mobility Impairment: Guidance on the means of escape for disabled persons will be provided to each such person when they make themselves known to event organisers.



Illness: Please inform an event organiser if you are feeling unwell.